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	<p>SAFETY, HEALTH, ENVIRONMENT AND QUALITY MANAGEMENT SYSTEM</p> <p><b>9.0 PASSENGERS AND FAMILY MEMBERS ABOARD</b></p> <p>FLEET PROCEDURES MANUAL</p>	<p>Sect : 9.0  Page : 2 of 3  Date : 6-Aug-25  Rev : 10.1  Appr : DPA</p>
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## PASSENGERS AND FAMILY MEMBERS ABOARD<sup>1</sup>

### 1. GENERAL

Passengers and family members may travel aboard from time to time at the discretion of the CEO<sup>2</sup>. Typically, the maximum length onboard shall be no longer than 2 months. Permission shall not be granted, when the vessel is transiting through known or designated Voluntary Reporting Areas or High-Risk Areas. The vessels lifeboat capacity shall never be exceeded.

Any passenger or family member travelling aboard a company vessel must comply with the following requirements:

- They shall be in possession of valid travel documents, inoculations and visas for the ports on the vessels intended schedule. Passports shall be valid for more than 9 months.
- In possession of a valid medical certificate issued by a doctor.
- They shall not be pregnant prior to joining the ship.
- All persons travelling will sign an indemnity form, protecting the company from any liabilities. This form will be lodged with the Ship Manager before the commencement of the voyage.
- All passengers shall arrange their own personal medical insurance and provide proof to Management prior to permission being granted.

#### 1.1. Passengers shall:

- Be subject to the requirements of the SMS and under the command of the Master.
- Be briefed on boarding as to their Muster Stations and be given basic training in the use of life saving aids carried aboard. They must respond to all emergency drills carried out aboard and report to their designated muster point.
- Not proceed onto the main deck forward of the accommodation during cargo operations, or at any other time unless accompanied by a crew member.

#### 1.2. Passengers may:

- Only enter the engine room space with the permission of the Chief Engineer and in the company of an Engineer. Under no circumstances may they operate, or approach operational mechanical equipment. These visits should be planned and not be unreasonably long.
- Not be in the engine room during manoeuvring or standby without the Chief Engineers permission.
- Not enter the bridge area without the Masters permission. They may not spend prolonged periods on the bridge or interfere in any way with the safe navigation of

<sup>1</sup> W 34 / 2019 (Entire section updated)

<sup>2</sup> W 09 / 2024

the vessel. The Duty Officer will instruct persons to leave the bridge if he deems it prudent at any time.

- Not be on the bridge during manoeuvring, stations, or restricted visibility.
- Not be present at stations fore and aft during berthing or unberthing operations.

### 1.3. The Master may:

- Subject the passenger to the requirements of the Company drug and alcohol policy should he suspect the passenger is in breach of the Company policy.
- Request the passenger disembark in the next port should the passenger be a disruptive influence on the crew or put the vessel at risk.
- Not delay the vessel due to the late returning of the passenger from a shore side visit. Any additional costs incurred by the vessel/passenger will be for the passenger's account.